



Village Manager's Office

SUBJECT: Approval of Economic Relief Grant Expenditures

MEETING DATE: December 22, 2020

FROM: Erik Hallgren, Assistant Village Manager

BUDGET IMPACT:

Total Economic Relief Program Budget:	\$ 531,000.00
<u>Total Economic Relief Program Expense:</u>	<u>\$ 357,585.08</u>
Total Remaining Funds:	\$ 173,414.92

Background

The Village of Wilmette recognizes that coronavirus (COVID-19) has put a substantial burden on the Village's small business community. The Governor of Illinois issued a 'Stay at Home' order that started on Saturday, March 21. On May 5, 2020, the State implemented the 'Restore Illinois' Plan, which includes metrics and guidelines to reopen the state for business, education, and recreation. On May 28, 2020 all regions moved into Phase 3 and on June 26, 2020 all regions moved into Phase 4.

To combat the economic impact of COVID-19, the Village Board approved an economic relief program on March 24, 2020 in the amount of \$375,000. On April 14, 2020 the Village Board approved extending the economic relief program to service based businesses in the Village in the amount of \$156,000. Combined, the two programs offered \$531,000 in grants to local businesses. The intent of these economic relief programs was to provide immediate assistance to support small businesses impacted by the current public health crisis prior to the availability of state and federal assistance. Eligible local businesses could use these grants for short-term financial needs such as payroll, paying vendors, and paying suppliers. The program has the intent of preserving the Wilmette business community and local economy. At the June 9, 2020 Village Board meeting, the Village Board revisited the grant program guidelines and modified the program to increase the maximum grant value for service businesses. The last grant disbursements were made in July and the two programs were closed to new applications.

There was a total of \$531,000 approved for economic incentive grants and there was a total of \$276,364.78 disbursed through the first two programs, leaving \$254,635.22 of economic relief grant funds available for disbursement based upon criteria set forth by the Village Board.

Discussion

The Village Board approved an additional \$169,249 economic relief package to support Wilmette restaurants at the November 10, 2020 meeting. This was in response to stricter mitigations imposed by the State of Illinois in Region 10 (suburban Cook County). These new restrictions have had a significant impact on the restaurant industry, including a ban on indoor dining and reduced capacity and party sizes for outdoor dining. The program will provide financial support to restaurants through a municipal sales tax rebate program.

The application process for the restaurant grant program has been promoted through a variety of means including direct emails and phone calls, coordination with the Chamber of Commerce, social media, E-News, press releases, and posting to the Village website. Applications for the grant program opened on November 25, 2020, once the mitigations had been in place for four weeks.

Restaurant Grant Program

Through Monday, December 14, there were a total of thirteen (13) applications, which were all reviewed by staff. Twelve (12) of the applications have been approved for disbursement with one application being denied for not meeting program requirements.

The total disbursements included in this request is \$29,189.25 for seven (7) businesses. Attachment #1 includes a summary of the businesses receiving grants through the restaurant grant program.

Budget Impact

The economic relief grant programs are funded by General Fund reserves. The first chart shows the expenditures for the original grant programs and the second chart shows the budget and expense for the restaurant grant program. \$85,386.22 of the original \$531,000 in grant authority is not currently allocated to any grant program.

Prior Economic Relief Grant Programs

	Expense
Sales Tax Rebate Grant	\$218,397.65
Service Business Grant	\$57,967.13
Totals	\$276,364.78

Restaurant Grant Program

	Budget	Expense	Remaining
Restaurant Grant	\$169,249	\$81,220.30	\$88,028.70

Attachments

1. Listing of Business Grants
2. Accounts Payable Warrant 121020-2, dated December 10, 2020 - \$1,268.00
3. Accounts Payable Warrant 121620-1, dated December 16, 2020 - \$27,921.25

RESTAURANT GRANT PROGRAM

Business Name	Amount	Disbursement
Pescadero Seafood & Oyster Bar	\$ 16,168.92	120220-3 APPROVED
Convito Café & Market	\$ 14,663.67	120220-3 APPROVED
Valley Lodge	\$ 10,355.44	120220-3 APPROVED
Napolita Pizzeria & Wine Bar	\$ 9,988.77	120220-3 APPROVED
Lawrence Deans	\$ 854.25	120220-3 APPROVED
Fuel	\$ 1,268.00	121020-2 APPROVED
Chuck Wagon	\$ 597.90	121620-1 APPROVED
Hotcakes	\$ 1,242.44	121620-1 APPROVED
Trendy Taco	\$ 1,008.00	121620-1 APPROVED
Sophia Steak	\$ 15,560.96	121620-1 APPROVED
Carlos and Carlos	\$ 7,500.00	121620-1 APPROVED
Tsing Tao	\$ 2,011.95	121620-1 APPROVED
TOTAL	\$ 81,220.30	

PAID WARRANT REPORT

WARRANT: 121020-2

TO FISCAL 2020/12 01/01/2020 TO 12/31/2020

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4514 TIMOTHY C. LENON	94895	12/04/20	128698		76884	P	12/10/20	11191060 449500	CONTINGENCY - REGULAR	1,268.00
	INVOICE: 4514-120420									
VENDOR TOTALS		2,536.00 YTD INVOICED			2,536.00 YTD PAID			REPORT TOTALS		1,268.00

TOTAL PRINTED CHECKS	COUNT	AMOUNT
	1	1,268.00

** END OF REPORT - Generated by Larisa Freimanis **

PAID WARRANT REPORT

WARRANT: 121620-1

TO FISCAL 2020/12 01/01/2020 TO 12/31/2020

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4887 CARLOS & CARLOS, INC.	95035	12/14/20	128840		76895	P	12/16/20	11191060 449500	CONTINGENCY - REGULAR	7,500.00
	INVOICE: 4887-121120									
VENDOR TOTALS				7,500.00	YTD INVOICED			7,500.00	YTD PAID	7,500.00
4543 ALEKSANDAR DJORDJEVIC	95036	12/14/20	128841		76896	P	12/16/20	11191060 449500	CONTINGENCY - REGULAR	597.90
	INVOICE: 4543-121120									
VENDOR TOTALS				1,195.80	YTD INVOICED			1,195.80	YTD PAID	597.90
4551 HOTCAKES IN WILMETTE, INC.	95037	12/14/20	128842		76897	P	12/16/20	11191060 449500	CONTINGENCY - REGULAR	1,242.44
	INVOICE: 4551-121120									
VENDOR TOTALS				2,484.88	YTD INVOICED			2,484.88	YTD PAID	1,242.44
4888 1146 OPERATIONS, LLC	95038	12/14/20	128843		76898	P	12/16/20	11191060 449500	CONTINGENCY - REGULAR	15,560.96
	INVOICE: 4888-121120									
VENDOR TOTALS				15,560.96	YTD INVOICED			15,560.96	YTD PAID	15,560.96
4552 THE TRENDY TACO	95039	12/14/20	128844		76899	P	12/16/20	11191060 449500	CONTINGENCY - REGULAR	1,008.00
	INVOICE: 4552-121120									
VENDOR TOTALS				2,016.00	YTD INVOICED			2,016.00	YTD PAID	1,008.00
1703 NORTH CHINA MANDARIN RESTAURANT, INC.	95040	12/14/20	128845		76900	P	12/16/20	11191060 449500	CONTINGENCY - REGULAR	2,011.95
	INVOICE: 1703-121420									
VENDOR TOTALS				4,023.90	YTD INVOICED			4,023.90	YTD PAID	2,011.95
REPORT TOTALS										27,921.25

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	27,921.25

** END OF REPORT - Generated by Lucy Pristovnik **