



## Village Manager’s Office

**SUBJECT:** Approval of Economic Relief Grant Expenditures

**MEETING DATE:** December 8, 2020

**FROM:** Erik Hallgren, Assistant Village Manager

<b>BUDGET IMPACT:</b>	Total Economic Relief Program Budget:	\$ 531,000.00
	<u>Total Economic Relief Program Expense:</u>	<u>\$ 328,395.83</u>
	Total Remaining Funds:	\$ 202,604.17

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### **Background**

The Village of Wilmette recognizes that coronavirus (COVID-19) has put a substantial burden on the Village’s small business community. The Governor of Illinois issued a ‘Stay at Home’ order that started on Saturday, March 21. On May 5, 2020, the State implemented the ‘Restore Illinois’ Plan, which includes metrics and guidelines to reopen the state for business, education, and recreation. On May 28, 2020 all regions moved into Phase 3 and on June 26, 2020 all regions moved into Phase 4.

To combat the economic impact of COVID-19, the Village Board approved an economic relief program on March 24, 2020 in the amount of \$375,000. On April 14, 2020 the Village Board approved extending the economic relief program to service based businesses in the Village in the amount of \$156,000. Combined, the two programs offered \$531,000 in grants to local businesses. The intent of these economic relief programs was to provide immediate assistance to support small businesses impacted by the current public health crisis prior to the availability of state and federal assistance. Eligible local businesses could use these grants for short-term financial needs such as payroll, paying vendors, and paying suppliers. The program has the intent of preserving the Wilmette business community and local economy. At the June 9, 2020 Village Board meeting, the Village Board revisited the grant program guidelines and modified the program to increase the maximum grant value for service businesses. The last grant disbursements were made in July and the two programs were closed to new applications.

There was a total of \$531,000 approved for economic incentive grants and there had been a total disbursement of \$276,364.78, leaving \$254,635.22 of economic relief grant funds available for disbursement based upon criteria set forth by the Village Board.

**Discussion**

The Village Board approved an additional \$169,249 economic relief package to support Wilmette restaurants at the November 10, 2020 meeting. This was in response to stricter mitigations imposed by the State of Illinois in Region 10 (suburban Cook County). These new restrictions have had a significant impact on the restaurant industry, including a ban on indoor dining and reduced capacity and party sizes for outdoor dining. The program will provide financial support to restaurants through a municipal sales tax rebate program.

The application process for the restaurant grant program has been promoted through a variety of means including direct emails, coordination with the Chamber of Commerce, social, media, E-News, press releases, and posting to the Village website. Applications for the grant program opened on November 25, 2020, once the mitigations had been in place for four weeks.

*Restaurant Grant Program*

Through Monday, November 30, there were a total of five (5) applications, which were all reviewed by staff. All applications have been approved for disbursement. The total disbursements included in this request is \$52,031.05. Attachment #1 includes a summary of the businesses receiving grants through the restaurant grant program.

**Budget Impact**

The economic relief grant programs are funded by General Fund reserves. The first chart shows the expenditures for the original grant programs and the second chart shows the budget and expense for the restaurant grant program. \$85,386.22 of the original \$531,000 in grant authority is not currently allocated to any grant program.

*Prior Economic Relief Grant Programs*

<b>Expense</b>	
Sales Tax Rebate Grant	\$218,397.65
Service Business Grant	\$57,967.13
<b>Totals</b>	<b>\$276,364.78</b>

*Restaurant Grant Program*

	<b>Budget</b>	<b>Expense</b>	<b>Remaining</b>
Restaurant Grant	\$169,249	\$52,031.05	\$117,217.95

**Attachments**

1. Listing of Business Grants
2. Accounts Payable Warrant 120220-3, dated December 2, 2020 - \$52,031.05

**RESTAURANT GRANT PROGRAM**

<b>Business Name</b>	<b>Amount</b>	<b>Disbursement</b>
Pescadero Seafood & Oyster Bar	\$ 16,168.92	120220-3 APPROVED
Convito Café & Market	\$ 14,663.67	120220-3 APPROVED
Valley Lodge	\$ 10,355.44	120220-3 APPROVED
Napolita Pizzeria & Wine Bar	\$ 9,988.77	120220-3 APPROVED
Lawrence Deans	\$ 854.25	120220-3 APPROVED
<b>TOTAL</b>	<b>\$ 52,031.05</b>	

PAID WARRANT REPORT

WARRANT: 120220-3

TO FISCAL 2020/12 01/01/2020 TO 12/31/2020

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4504 BETISE, INC	94796	12/02/20	128599		76823	P	12/02/20	11191060 449500	CONTINGENCY - REGULAR	14,663.67
	INVOICE: 4504-120220									
VENDOR TOTALS			29,327.34	YTD INVOICED				29,327.34	YTD PAID	14,663.67
2539 LAWRENCE DEANS BAKE SHOP	94797	12/02/20	128600		76824	P	12/02/20	11191060 449500	CONTINGENCY - REGULAR	854.25
	INVOICE: 2539-120220									
VENDOR TOTALS			854.25	YTD INVOICED				854.25	YTD PAID	854.25
4508 1126 CENTRAL RESTAURANT, LLC	94798	12/02/20	128601		76825	P	12/02/20	11191060 449500	CONTINGENCY - REGULAR	9,988.77
	INVOICE: 4508-120220									
VENDOR TOTALS			19,977.54	YTD INVOICED				19,977.54	YTD PAID	9,988.77
4510 1167 WILMETTE RESTAURANT, LLC.	94800	12/02/20	128603		76826	P	12/02/20	11191060 449500	CONTINGENCY - REGULAR	16,168.92
	INVOICE: 4510-120220									
VENDOR TOTALS			32,337.84	YTD INVOICED				32,337.84	YTD PAID	16,168.92
4542 BAG TAVERN, LLC.	94799	12/02/20	128602		76827	P	12/02/20	11191060 449500	CONTINGENCY - REGULAR	10,355.44
	INVOICE: 4542-120220									
VENDOR TOTALS			20,710.88	YTD INVOICED				20,710.88	YTD PAID	10,355.44
REPORT TOTALS										52,031.05

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	5	52,031.05

\*\* END OF REPORT - Generated by Lucy Pristovnik \*\*